**SHACKLEFORD PARISH COUNCIL**

**NOTICE - to the Councillors of Shackleford Parish Council - your attendance is requested at a meeting of the Council at 7.30pm on *MONDAY* 29 Sept 2025. Please let me know if you are unable to attend.**

**Kate Lingard** Clerk to the Council  Contact: shacklefordclerk@gmail.com

**PUBLIC SESSION**

Local residents are welcome to attend and raise any local issues or concerns informally at the beginning of the meeting.

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest -** members are requested to disclose personal or prejudicial interests they may have in agenda items
3. **Minutes of meeting held on 7 July 2025 –** to be approved and signed
4. **Matters Arising (**for information only**)**
5. **County and Borough Councillors –** to receive an update on new and outstanding matters including those on the Parish Issues List
6. **Highways and Byways –** latest update on issues
7. **Update** - latest news concerning St Mary’s School, St Marys Church, Jubilee Field and Village Shop/PO
8. **VETS telephone system** – to decide if the emergency telephone system is still required
9. **Tree/Hedge maintenance** – to discuss/agree quotes for works to the hedges and bi-annual tree inspection
10. **Finance – (a) Expenses** – to approve the following payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Amount** | **Reason for expenditure** | **VAT** | **Payee** |
| 1/8/25 | £11.95 | Website fee | 1.99 | 34SP |
| 1/9/25 | £11.95 | Website fee | 1.99 | 34SP |
| 29/9/25 | £697.11 | Clerk’s expenses including –  Domain Name renewal for Shackleford PC (£65)  And, while SPC new bank account/direct debits are being set up, paid on behalf of the Council:  Payment of Employers NI on behalf of Council (£203.35)  Salary increase for Aug/Sept | 10.83 | Kate Lingard |
| 29/9/25 | £845.35 | Play swings | 140.89 | Eibe |

(b) – receipts

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Amount** | **Reason** | **Payor** |
| 30/8/25 | £1120 | Reimbursement for play bark bought by SPC | Shackleford Playground |

1. **Other Correspondence**
2. **Meetings:**  to set the dates for 2026 **- s**uggested dates:

Monday 12th January

Tuesday 17th March

Monday 11th May

Monday 6th July

Tuesday 15th September

Monday 16th November

Next Meeting - Monday 10 November 2025 **DATED** **20 Sept** 2025