**SHACKLEFORD PARISH COUNCIL**

**NOTICE - to the Councillors of Shackleford Parish Council - your attendance is requested at a meeting of the Council at 7.30pm on *WEDNESDAY* JUNE 26th 2024. Please let me know if you are unable to attend.**

**Kate Lingard** Clerk to the Council  Contact: shacklefordclerk@gmail.com

**PUBLIC SESSION**

Local residents are welcome to attend and raise any local issues or concerns informally at the beginning of the meeting.

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest -** members are requested to disclose personal or prejudicial interests they may have in agenda items
3. **Minutes of meeting held on 7 May 2024 –** to be approved and signed
4. **Matters Arising (**for information only**)**
5. **County and Borough Councillors –** to receive an update on new and outstanding matters
6. **Highways and Byways –** latest update on issues
7. **Jubilee Field and PCC**  – to discuss the current situation in relation to the Field
8. **Playground** – to discuss the running and inspections of the playground and its finances
9. **Planning** – to discuss the following applications and clerk to submit any comments to GBC

|  |  |  |
| --- | --- | --- |
| **Application**  | **Property**  | **Proposal**  |
| 24/P/00843 | Long Cutts Wood, Puttenham Lane, Shackleford | Erection of three outbuildings  |
| 24/P/00906  | 1 Kerrsland Cottages, Hurtmore Road, Hurtmore, Godalming, GU7 2RN | Single storey rear extension following demolition of an existing conservatory and side entrance  |

1. **Finance – (a) Expenses** – to approve the following payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Amount** | **Reason for expenditure** | **VAT** | **Payee** |
| 1/6/24 | £11.95 | Website fee | 1.66 | 34SP |
| 1/7/24 | £11.95 | Website fee | 1.66 | 34SP |
| 26/06/24 | £91.65 | Clerk’s expenses  | 0 | Kate Lingard  |
| 26/6/24 | £200 | Annual donation | 0 | St Marys PCC  |

(b) **Annual Audit** - the internal audit has been completed and the relevant financial information will be published on the website in line with current guidelines. Many thanks to Diana Kirkillo-Stacewicz for carrying out the audit.

1. **Other Correspondence**
2. **Next meetings: Monday 9th September**

**Monday 18th November** **DATED** 20 June 2024