**NOTICE OF SHACKLEFORD PARISH COUNCIL MEETING 09 May 2022**

**To the Councillors of Shackleford Parish Council - your attendance is requested at a meeting of the Council at 7.30pm on Monday May 9 2022. Please let me know if you are unable to attend.**

**Kate Lingard** Clerk to the Council  Contact: shacklefordclerk@gmail.com

**PUBLIC SESSION**

Local residents are welcome to attend and raise any local issues or concerns informally at the beginning of the meeting.

**AGENDA**

1. **Apologies for Absence**
2. **Election of chairman and vice chairman and signing of acceptance of office –** the council will elect a chair and vice-chair for the next year and they will then sign their new acceptance of office forms
3. **Declarations of Interest -** members are requested to disclose personal or prejudicial interests they may have in agenda items
4. **Minutes of meeting held on 28 March 2022 –** to be approved and signed
5. **Matters Arising (**for information only**)**
6. **County and Borough Councillors –** to receive an update on new and outstanding matters
7. **Highways and Byways –** latest update on issues
8. **Horse Margin/footpath near Grenville Road/SPC car park**– to discuss possible widening/lengthening
9. **Jubilee Party** – to discuss funding/arrangements for the Platinum Jubilee Party
10. **Planning** – to discuss and comment on the following applications:

|  |  |  |
| --- | --- | --- |
| **Planning application** | **Property** | **Proposal** |
| 22/P/00558 | Sugarbaker Hill Farm, Attleford Lane, Godalming | Single storey front/rear/side extension Following demolition of attached link and garage |
| 22/P/00578 | Little Eashing, Eashing Lane, GU7 2QA | Listed building consent for internal alterations to non-original partitions, door, formation of family bathroom, replacement boiler |
| 22/P/00599,600, 603, 604 and 605 | 54, 58, 59, 63 and 65 Quarry Road, Hurtmore, Godalming GU7 2RW | Removal of existing timber cladding, strengthening of external walls, new insulated render plus replacement of existing windows |
| 22/P/000613 | Gate House Cottage, Grenville Road, Shackleford GU8 6AX | Erection of proposed garage and ancillary accommodation |
| 22/P/00617 | Cranbourne, Elstead Road, Shackleford GU8 6AY | Single storey rear extension, side link extension, porch and patio extension |
| 22/P/00626 and 627 | Tankards, Lower Eashing, Godalming GU7 2QF | Direction of replacement garage following demolition of existing garage and outbuildings and associated listing building consent |
| 22/P/00647 and 648 | Eashing Farm, Eashing Lane, Godalming, GU7 2QB | Erection of a powder coated aluminium glasshouses sited on a dwarf brick wall and Listed Building Consent |

1. **Finance – (a) Expenses** – to approve the following payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Amount** | **Reason for expenditure** | **VAT** | **Payee** |
| 1/4/22 | £9.95 | Website fee | 1.66 | 34SP |
| 1/5/22 | £9.95 | Website fee | 1.66 | 34SP |
| 09/05/22 | £197 | Clerk’s expenses including SPC website renewal fee | 0 | Kate Lingard |
| 09/05/22 | £350 | Annual Chairman’s Allowance | 0 | B. Carter-Manning |
| 09/05/22 | £666.35 | Annual Insurance for parish council | 0 | Arthur J Gallagher |
| 09/05/22 | £230.13 | Subscription Fee | 0 | Surrey ALC Ltd |

1. **Annual Governance and Accountability Return –** to review and approve the following documents circulated in advance by the clerk (if approved, clerk and chairman to sign and date):
2. **Section 1 Annual Return – Annual Governance Statement 2021/22**
3. **Section 2 Annual Return – Accounting Statements 2021/22**
4. **Certificate of Exemption**
5. **Bank Reconciliation as at 31 March 2022**
6. **Explanation of significant variances 2020/22**
7. **Asset Register as at 31March 2022**

The AGAR and SPC accounts/records will now go to the internal auditor and the relevant financial information will be published on the website in line with current guidelines

1. The **Exercise of Public Rights for 2021/22** – to note that the dates set will be from 13 June until 22 July 2021 and that these dates will be published by the clerk
2. **Other Correspondence**
3. **Next meetings:**  Monday 4th July Monday 12th September Monday 14th November **DATED** 4 May 2022