**NOTICE OF SHACKLEFORD PARISH COUNCIL MEETING 4th July 2022**

**To the Councillors of Shackleford Parish Council - your attendance is requested at a meeting of the Council at 7.30pm on Monday 4 July 2022. Please let me know if you are unable to attend.**

**Kate Lingard** Clerk to the Council  Contact: shacklefordclerk@gmail.com

**PUBLIC SESSION**

Local residents are welcome to attend and raise any local issues or concerns informally at the beginning of the meeting.

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest -** members are requested to disclose personal or prejudicial interests they may have in agenda items
3. **Minutes of meeting held on 9 May 2022 –** to be approved and signed
4. **Matters Arising (**for information only**)**
5. **County and Borough Councillors –** to receive an update on new and outstanding matters
6. **Highways and Byways –** latest update on issues
7. **Horse Margin/footpath near Grenville Road/SPC car park**– to discuss progress clearing/repairing
8. **Finance – (a) Expenses** – to approve the following payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Amount** | **Reason for expenditure** | **VAT** | **Payee** |
| 1/6/22 | £9.95 | Website fee | 1.66 | 34SP |
| 1/7/22 | £9.95 | Website fee | 1.66 | 34SP |
| 04/07/22 | £80.83 | Clerk’s expenses | 0 | Kate Lingard  |
| 04/07/22 | £281.15 | Jubilee Party  | 0 | Bridget Carter-Manning |
| 04/07/22 | £76.30 | Jubilee Party  | 0 | Charlotte Anderson Sumner |
| 04/07/22 | £107 | Jubilee Garden flyers  | 0 | David Sowerbutts |
| 04/07/22 | £250 | Jubilee Party  | 0 | Sally Wyse  |
| 04/07/22 | £123.92 | Jubilee Party  | 0  | Frances Nowlan  |
| 04/07/22 | £200  | Donation  | 0 | St Marys PCC  |

1. **Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Amount | Reason | From  |
| 19/05/22 | £551.05 | VAT reclaim | HMRC  |

1. **Annual Governance and Accountability Return 2012/22 –** to note that the Internal Audit has been undertaken by Debbie Reynolds and no issues were raised.
2. **Other Correspondence**
3. **Meeting dates for 2023 –** to confirm dates for meetings in 2023. Suggested dates:

**January –** Monday 9th

**March –** Monday 13th

**May –** Monday 8th

**July –** Monday 3rd

**September –** Monday 11th

**November –** Monday 13th

1. **Next meetings for 2022:** Monday 12th September Monday 14th November

**DATED** 27 June 2022