**SHACKLEFORD PARISH COUNCIL MEETING**

**MINUTES of meeting on 9 May 2022**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Philip Randall, Sally Wyse, Paula Booth, Matt Furniss (SCC) and Kate Lingard (Clerk).

**Members of the Public** – Sally Thornton and Angus Stovold.

**82/21 - Apologies for Absence –** Tony Rooth.

**83/21 – Election of Chairman and vice chairman –** Bridget Carter-Manning was nominated and the councillors voted she be re-elected as chairman; the declaration of acceptance of office was signed. Fran Nowlan was elected as vice-chairman.

**84/21 - Declarations of Interest –** none.

**85/21 - Minutes of meeting held on 14 March 2021 –** approved and signed.

**86/21 - Matters Arising (**for information only**) –** BCM reported that the Cyder House Pub had been asked to give a regular contribution towards to the upkeep of the playground but felt unable to do so at this time. It was suggested that SPC approach Aldro to see if they would like to contribute to the upkeep or ‘sponsor’ the playground, as many parents use the playground while siblings are playing in sports fixtures etc. It was also suggested that a collection tin could be placed on the bar asking for contributions. BCM to follow-up.

**87/21 - County and Borough Councillors –** Tony Rooth was unable to attend. MF said that SCC had received plans relating to a new development at Secretts in Milford and his team were therefore looking into a possible redesign of the traffic mitigation plans for Eashing Lane. PR said the developers wanted to have two new exits onto Eashing Lane and this would mean much of the traditional hedging would be destroyed. BCM and PR to liaise with SCC to discuss mitigating the impact of further development on Eashing Lane. MF said he had received, and would review, SPC’s draft note about Eashing parking/traffic options; this is due to be sent to residents in Eashing to see if there is support for any of the outlined options. It was agreed that a damaged concrete bench on Grenville Road should be removed and MF to ask his team to do this.

**88/21 - Highways and Byways –** see above**.**

**89/21 – Horse Margin –** Sally Thornton and Angus Stovold (AS) had been to look at the horse margin near the Shackleford Car Park/Grenville Raod and reported that it was very overgrown, rutted and with a dilapidated fence. It was agreed that the overgrown brambles and vegetation should be cut back and the path levelled, and AS agreed to undertake this work and SPC agreed to pay the costs of the required digger hire. AS to fix the fence also. BCM said the horse margin was usually trimmed annually but it was agreed that this should not be done until mid-July, to avoid disturbing any nesting birds. It was agreed that extending the margin round the corner to join Shackleford Road would improve safety for pedestrians, however, the work required would be prohibitively expensive and there are other ways that pedestrians can access Shackleford Rd/the centre of the village.

**90/21 – Platinum Jubilee Celebration** – it was agreed that the event – at 12.30pm on Sunday 5th June at the Shackleford Cricket Pitch – should be better advertised. SW to put information about the event on Facebook and BCM/PB to sort out flyers. BCM said plans were well underway and the organising group had just sent out spreadsheet dealing with outstanding tasks.

**91/21 - Planning** – to discuss and comment on the following applications:

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| --- | --- | --- | --- |
| **Planning application** | **Property** | **Proposal** | **SPC comments** |
| 22/P/00558 | Sugarbaker Hill Farm, Attleford Lane, Godalming | Single storey front/rear/side extension following demolition of attached link and garage | The councillors objected to the removal of the garage, as it is a necessary amenity. Clerk to send comments. |
| 22/P/00578 | Little Eashing, Eashing Lane, GU7 2QA | Listed building consent for internal alterations to non-original partitions, door, formation of bathroom, replacement boiler | No objection |
| 22/P/00599,600, 603, 604 and 605 | 54, 58, 59, 63 and 65 Quarry Road, Hurtmore, GU7 2RW | Removal of existing timber cladding, strengthening of external walls, new insulated render plus replacement of existing windows | No objection |
| 22/P/000613 | Gate House Cottage, Grenville Road, GU8 6AX | Erection of proposed garage and ancillary accommodation | PR objected on the grounds that the modern oak extension was out-of-keeping with the property and area. |
| 22/P/00617 | Cranbourne, Elstead Road, Shackleford GU8 6AY | Single storey rear extension, side link extension, porch and patio extension | The councillors objected on the basis that part of this proposal had already been turned down and this property had already been extended way above the original footprint. Clerk to send comments. |
| 22/P/00626 and 627 | Tankards, Lower Eashing, Godalming GU7 2QF | Direction of replacement garage following demolition of existing garage and outbuildings and associated listing building consent | No objection |
| 22/P/00647 and 648 | Eashing Farm, Eashing Lane, GU7 2QB | Erection of a powder coated aluminium glasshouses sited on a dwarf brick wall and Listed Building Consent | No objection |

**92/21 - Finance – (a) Expenses** – the following payments were approved:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Amount** | **Reason for expenditure** | **VAT** | **Payee** |
| 1/4/22 | £9.95 | Website fee | 1.66 | 34SP |
| 1/5/22 | £9.95 | Website fee | 1.66 | 34SP |
| 09/05/22 | £197 | Clerk’s expenses including SPC website renewal fee | 0 | Kate Lingard |
| 09/05/22 | £350 | Annual Chairman’s Allowance | 0 | B. Carter-Manning |
| 09/05/22 | £666.35 | Annual Insurance for parish council | 0 | Arthur J Gallagher |
| 09/05/22 | £230.13 | Subscription Fee | 0 | Surrey ALC Ltd |
| 09/05/22 | £25 | Hall Hire | 0 | Shackleford Centre |

1. **Annual Governance and Accountability Return –** the following documents circulated in advance by the clerk were approved and signed by the clerk and chairman:
2. **Section 1 Annual Return – Annual Governance Statement 2021/22**
3. **Section 2 Annual Return – Accounting Statements 2021/22**
4. **Certificate of Exemption**
5. **Bank Reconciliation as at 31 March 2022**
6. **Explanation of significant variances 2020/22**
7. **Asset Register as at 31March 2022**

The AGAR and SPC accounts/records now to go to the internal auditor and the relevant financial information will be published on the website in line with current guidelines

1. The **Exercise of Public Rights for 2021/22** –to note dates set will be from 13 June until 22 July 2021 and that these dates will be published by the clerk in accordance with guidelines.

**93/21 - Other Correspondence –** none.

**94/21 - Next meetings:**  Monday 4th July Monday 12th September Monday 14th November **DRAFT DATED** 10 May