

SHACKLEFORD PARISH COUNCIL MEETING
MINUTES of Zoom meeting on 5 May 2021

Present – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Sally Wyse, Philip Randall, Paula Booth, Tony Rooth (GBC Councillor), Matt Furniss (SCC Councillor) and Kate Lingard (Clerk).

Members of the Public –none.

1/21 - Apologies for Absence – none.

2/21 - Declarations of Interest – none.

3/21 - Minutes of meeting held on 22 March 2021 – approved and to be signed.

4/21 - Matters Arising (for information only)

5/21 - Report from the Chairman – BCM gave a brief report on the last two years: despite disruption from the pandemic, SPC had adapted well to online meetings and contact with SCC, GBC and planning had continued as normal. The village shop was a great help at the start of lockdown and SPC and local volunteers had helped to support residents as much as possible. Residents enjoyed having The Dig filmed on location in the village and had received, as compensation for the disruption, a specimen oak and a donation to help maintain the playground.

BCM thanked all those who gave their time to the parish in so many ways, contributing to the sense of community, including help with litter picking, painting and running the BT phone box library, looking after the playground, village hall and bus shelters, reporting potholes, maintaining the war memorial, filling the grit bins, managing the flowerbeds and tending to the speed signs. Finally, a welcome to Paula Booth and Sally Wyse who have joined as councillors within the last two years.

6/21 - HGV use of A3 sliproads – BCM said that residents were very unhappy with repeated use of the sliproads by HGVs. Southbound HGVs exit at Hurtmore, pass under the A3 and immediately rejoin the A3 northbound to access Home Farm. MF said that Highways have written to all operators on the site. At present, they are allowed to use the sliproads and the only measure that would stop this is the imposition of an environmental weight restriction for vehicles over 7 1/2 tonnes. MF has asked for these restrictions/signs to be put on the list for consideration and said that a petition demonstrating support from residents would help with this process.

7/21 - County and Borough Councillors – TR reported that the GBC planning and enforcement office were still under great strain with record numbers of enforcement cases and a smaller team. TR said that a resident had contacted him about the parking and traffic problems in Eashing caused by patrons of The Stag. PR said that cars are parked up to the petrol station from The Stag and halfway up The Hollow in the other direction, on a daily basis from around 11am-4/5pm. It can take residents up to 20minutes to be able to drive away from their properties as cars are parked chaotically, causing congestion/blockages with the single lane traffic light system over the Eashing Bridge. Visitors to The Stag are also parking in residents' private driveways and parking spaces. Options such as double yellow-lines, permit bays etc have been discussed in the past. The Stag said it has asked customers to park considerately and has approached Abbey Mill to ask about spare parking, however, this has been attempted before. The issue is that The Stag has greatly increased their outdoor seating and there are now simply too many people trying to park in the centre of Eashing. Many residents require on-street parking and are unable to park near their properties. TR said that he would discuss this with the licensing department at GBC. MF said that options are timed bays, yellow lines and residents' permit bays, however, all these come with signs and lines. Bays would make it obvious where people can park and yellow lines would show where not to park, but this would restrict residents unless there is a permit scheme. A permit scheme is only successful if it is enforced and this is difficult with cuts to these departments. MF said the best thing would be to apply for a permit system, for which SCC would require two thirds of the residents' support, as then the SCC design team can look into all the options; it may be that lines are enough but if not, the team would then have the powers and support in place to install bays and permits if necessary. If residents wanted to apply for this, it would be a good idea to get a petition showing support into to SCC this summer, ready for the SCC team/Joint Committee to review in October. SW said that the situation may change following expected announcements from the Government in May, which will allow more businesses to open and take some of the pressure off The Stag. It was agreed it would be sensible to wait and gauge the effect of this before considering a petition.

8/21 - Highways and Byways – see above 7/21. MF said that the speed limit on Eashing Lane (and other 60mph roads in the parish) is due to be reduced to 40mph. This would mean that the stone wall entrance to Eashing Fields could be repaired as shorter sightlines will be required.

9/21 - AONB Boundary – BCM said that this was imminent but SPC had not yet been officially consulted, however, the consultation period may be quite short so it would be prudent to prepare SPC comments on the inclusion of AGLV into the AONB at Eashing in readiness. PR said that he was collecting photos and information.

10/21 - Parish Trees – MF said that he had met with BCM and an SCC officer to discuss the SCC tree initiative to plant trees and they hoped to be able to plant some trees in the Cyder House Field.

11/21 - Planning – to following applications was discussed:

Planning application	Property	Proposal	Comments
21/P/00729	Whistlers Hill, Elstead Rd GU8 6AY	Conversion of attached garage to residential accommodation	No objection

12/21 - Finance

(a) Expenses – the following payments were approved and cheques to be signed if necessary:

Date	Amount	Reason for expenditure	VAT	Payee
1/4/21	£9.95	Website fee	1.66	34SP
1/5/21	£9.95	Website fee	1.66	34SP
05/05/20	£102.39	Clerk's expenses including Zoom Membership	0	Kate Lingard
05/05/21	£200	War memorial works (two invoices for £150 and £50)	0	James Tait
05/05/21	£350	Annual Chairman's Allowance	0	B. Carter-Manning
05/05/21	£565.78	Annual Insurance for parish council	0	Came & Company

(b) Annual Governance and Accountability Return – the following documents circulated in advance by the clerk were approved and signed by the clerk, the Chairman to sign on behalf of the councillors:

- (i) **Section 1 Annual Return – Annual Governance Statement 2020/21**
- (ii) **Section 2 Annual Return – Accounting Statements 2020/21**
- (iii) **Certificate of Exemption**
- (iv) **Bank Reconciliation as at 31 March 2021**
- (v) **Explanation of significant variances 2020/21**
- (vi) **Asset Register as at 31 March 2021**

The AGAR and SPC accounts/records will now go to the internal auditor and the relevant financial information will be published on the website in line with current guidelines.

- (vii) The **Exercise of Public Rights for 2020/21** – to note that the dates are set from 14 June until 23 July 2021 and that these dates will be published by the clerk.

13/21 - Mailchimp database – it was agreed that setting up a database on Mailchimp would be useful to send out updates, notify residents of issues and gather views/information/petitions. BCM said she had around 100 email addresses of residents who want to receive information from SPC. In order to get more people to populate the database, SPC could mention this on the website, Facebook and on the Newsletter. In accordance with GDPR, residents would be able to opt-out/unsubscribe at any time.

14/21 - Other Correspondence – none.

15/21 - Next meetings: Monday 5th July – **NB this date may be changed. Please check the website for more up to date information nearer the time.**
Monday 13th September
Monday 15th November

DATED 6 May 2021